



Word Tips Tricks

By John Hales

Barcharts, United States, 2012. Poster. Book Condition: New. 290 x 220 mm. Language: English . Brand New Book. A handy resource for beginning, intermediate, or advanced Word users, this three-panel guide features helpful time-saving hints so that you can get the most out of Microsoft's word-processing software. Written to follow Word 2010 (and compatible with Word 2007), this guide includes helpful screen captures and icons, as well as clear and concise instructions. This guide is an ideal next-to-the-monitor reference for students, business professionals, and anyone wanting to unleash the powers of Word.



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